**Kern Dean**

**No.3 Lakhan Street, Peters Field, Felicity.**

**Contact: 488-8909**

The Human Resource Manager

Dear Sir / Madam,

I would like to introduce myself as a prospective candidate for employment in your organization. I believe our goal is common and I will be grateful if an opportunity is granted for me to fulfill such. I am very interested in learning more about your workplace at any available opportunity.

I can assure you that I am the type of person you are looking for and believe that my combination of experience and skills will make me a great asset to your workplace. I am a hardworking and dedicated person who exhibits good attitude towards the work environment and leadership capabilities. I am unafraid to learn and develop new skills in order to achieve organizational, professional and personal goals.

I have attached my resume for any additional information required.

Thanking you in advance for your time and consideration.

Yours Respectfully,

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Kern Dean

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**PERSONAL INFORMATION**

NAME: Kern Dean

ADDRESS: No. 3 Lakhan Street, Peters Field, Felicity.

CONATACT: 488-8909

MARITAL STATUS: Married

NATIONALITY: Trinidadian.

GENDER: Male

DATE-OF-BIRTH: 11th November, 1986

**PROFILE:**

*OBJECTIVE*: To obtain a position where I can apply my knowledge and skills earned over the past years to further contribute to a company’s growth in providing excellent quality of work and highly skilled customer service.

**WORK EXPERIENCE:**

* JTA SUPERMARKETS LIMITED

*Position*: Perishables Supervisor.

*Period Employed*: 03rd December, 2003 to Present.

*Terms of Work*: Full Time.

*Responsibilities*: To designate work to employees under perishables department; placing orders for goods needed; making up the roster/ schedule for employee; cutting of meats and sealing;

**ACHIEVEMENTS:**

* *Courses Include*: CUSTOMER SERVICE TRANING

SAFETY AT WORKPLACE TRANING

FIRST AID TRAINING

MANAGEMENT AND LEADERSHIP TRAINING

COACHING TRAINING

**ADDITIONAL EXPERIENCE:**

* Eight (8) years experience on The Band Saw.
* Experience in Produce and Dairy.
* Experience in Operating Forklift.

**EDUCATION:**

* Primary School: Preysal Government.
* Secondary School: Carapichaima Senior Comprehensive.